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|  ROLE PROFILE |
| Job title | Class C + E Driver | Date | August 2016 |
| Business | Samworth Brothers Supply Chain  |
| Department | Transport |
| Location | Bristol |
| ROLE SUMMARY  |
| To ensure the on time delivery of goods into depots across the UK |
| REPORTING STRUCTURE |
| Reports to | Operations Shift / Support Manager |
| KEY ACCOUNTABILITIES AND RESPONSIBILITIES  |
| * Responsibility for your own health and safety and that of others who may be affected by your acts or omissions at work. General responsibilities include, but are not limited to:
* Attending training and undergoing such assessment as may be necessary
* Reporting accidents and incidents to their manager
* In line with the BRC standard, to comply with the management systems in place to ensure food safety and quality standards are met and maintained at all times.
* Represent the company in a professional manner at all times
* Ensuring on time deliveries into depots
* Collecting stock from third party suppliers to return to depot
* Checking the vehicle is in a road worthy condition and to report any defects
* Checking the correct trailer is picked up and ensuring that the load is secure
* Ensuring the correct paperwork and PODs are collated and returned
* Helping to break down loads at depots
* Ensuring to work within the parameters of the law at all times
* Adhering to Health and Safety procedures at all times
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| QUALIFICATIONS, EXPERIENCE, TECHNICAL SKILLS / KNOWLEDGE |
| * Good interpersonal skills
* Teamwork
* Good analytical skills
* Continuous Improvement Focus
* Health and Safety Focus
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| CORE COMPETENCIES, ATTRIBUTES & BEHAVIOURS FOR SUCCESS |
| **Competency** | **Descriptors** |
| Values People | *Demonstrates the belief that people are our most important asset and central to the success of the organisation. Everybody should be treated with dignity and respect at all times.* |
| Customer Focus | *Demonstrates the understanding that the satisfaction of our internal and external customers is the foundation of our success* |
| Collaborative Team Working | *The willingness to act as part of a team and work towards achieving shared objectives through adopting best practice in line with PQP and Federalism.* |
| Flexibility & Adaptability | *The ability to change and adapt own behaviour or work procedures when there is a change in the work environment, for example as a result of changing customer needs.* |
| Initiative & taking ownership | *Steps up to take on personal responsibility and accountability for tasks and actions in line with PQP and Federalism.* |