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| ROLE PROFILE | | | |
| Job title | Automation Project Manager 1FTG | Date | October 2024 |
| Business | FTG / FFN | | |
| Department | Operations | | |
| Location | TBC (Ashton Green LE4) | | |
| ROLE SUMMARY | | | |
| * The automation manager will be a critical role in delivering the 1FTG automation strategy * Oversee the design, implementation and management of automated system / machinery * The role is crucial for enhancing productivity, ensuring product quality and maintaining compliance with safety standards, through automation projects * To keep people safe, engaged and focused while delivering projects * To work hand in hand with the functional leads and Site Director ’s to ensure automation projects are delivered on time and in full * Be open to working with new technology and automation over the next 5 years (1- 5-year Strategy) | | | |
| REPORTING STRUCTURE | | | |
| Reports to | Colin Dubber (Strategic Projects Director) | | |
| Deputy | Andy Smith | | |
| Direct & indirect reports | None | | |
| Key internal stakeholders | Site Directors / Site SLT teams / Functional leads / FFN team / RW team | | |
| KEY ACCOUNTABILITIES AND RESPONSIBILITIES | | | |
| **FFN**   1. Take the Strategy break it down into a deliverable plan 2. Design, develop and implement automated and robotic solutions to improve efficiency and quality 3. Be part of the team to analyse existing processes to identify areas for improvement and identify solution 4. Lead automation projects from conception to completion within the Bakeries 5. Provide training and support for new automated systems and processes 6. Ensure all the automated systems comply with industry standards and regulations 7. Manage and foster relationships with vendors of automation equipment 8. Work and understand the right supplier base to work on automation solutions for the future 9. Collaborate and work closely with other functions to ensure the seamless integration of automated solutions 10. Work with universities on new technology that could benefit Samworth (1 FTG) in the long term 11. Use networks to help understand new technology in the industry 12. Ensure automation plans deliver the best return on investment for Samworth 13. Ensure automated systems are fit for the future and work with in the Samworth digital framework | | | |
| QUALIFICATIONS, EXPERIENCE, TECHNICAL SKILLS / KNOWLEDGE | | | |
| * Previous experience of leading projects * 5 years Manufacturing experience in a food environment * The ability to plan and lead the management of initiatives / projects in large business * Proficiency in Engineering / Robotics / automation and control systems * Strong problem-solving ability * Engineering degree / City and Guilds or qualifications in a related field * Understanding of control systems would be desirable * IOSH Managing Safely would be desirable   Excellent literacy and numerical skills, the ability to understand, communicate and report clearly in English | | | |
| CORE COMPETENCIES, ATTRIBUTES & BEHAVIOURS FOR SUCCESS | | | |
| **Competency** | **Descriptors** | | |
| Values People | *Demonstrates the belief that people are our most important asset and central to the success of the organisation. Everybody should be treated with dignity and respect at all times.* | | |
| Customer Focus | *Demonstrates the understanding that the satisfaction of our internal and external customers is the foundation of our success* | | |
| Collaborative Team Working | *The willingness to act as part of a team and work towards achieving shared objectives through adopting best practice* | | |
| Flexibility & Adaptability | *The ability to change and adapt own behaviour or work procedures when there is a change in the work environment, for example as a result of changing needs.* | | |
| Initiative & taking ownership | *Steps up to take on personal responsibility and accountability for tasks and actions.* | | |
| People Management | *The ability to understand people and their motivations & build good relationships* | | |
| Empowering others | *Creates an environment where people feel required and enabled to take ownership and responsibility* | | |
| Coaching for Performance | *The ability to help others achieve more through two-way feedback & clear direction* | | |
| Analysis and Planning | *The ability to take a range of information, think things through logically and prioritise work to meet commitments aligned with organisational goals* | | |