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| ROLE PROFILE | | | |
| Job title | Site Services Engineer | Date | 08/05/2020 |
| Business | Samworth Brothers | | |
| Department | Engineering | | |
| Location | Manton Wood | | |
| ROLE SUMMARY | | | |
| To control and manage all contractor activity and permits.  To control and manage all site services.  To ensure all site services are in optimum condition to maximum uptime.  To support all projects that are taken on by the site as and when required to exacting engineering standards in the most efficient method possible.  Inwardly and outwardly facing role.  Manage contractors whilst on site ensuring standards are maintained.  Member of engineering team reporting into the Site Services Manager. Key interaction with all disciplines, especially the Operations team and Technical staff. | | | |
| REPORTING STRUCTURE | | | |
| Reports to | Site Services Manager | | |
| Direct & indirect reports | NA | | |
| Key internal stakeholders | Engineering & Site Services Team | | |
| Key external stakeholders | Contractors and Suppliers | | |
| KEY ACCOUNTABILITIES AND RESPONSIBILITIES | | | |
| This is not an exhaustive list and the role will require you to accept additional responsibilities.   * Contractor Control – make the most effective use of his/her time. Ensure rules are adhered too for contractor activity on site. * Maintain the efficient running of the site DAF effluent treatment plant. * Legislation – ensure that the business adheres to all current legislation in respect of site services & contractor control. * Health and Safety – ensure all procedures relating to Health and Safety are employed by all engineering personnel and contractors and to ensure that this is done by auditing process and procedures * Food Safety – ensure that food safety is not compromised and ensure that current practices are met and to improve if necessary * Deliver efficiency savings across site services – refrigeration, compressed air, thermal oil etc * Engineering Standards – the best in class – always ready for audit by retail/insurance companies/HSE * Drive through continuous improvement * Fabrication audit works/close outs | | | |
| QUALIFICATIONS, EXPERIENCE, TECHNICAL SKILLS / KNOWLEDGE | | | |
| * Experience of maintenance of site services * Experience of working within food manufacturing * Experience of managing contractors * Time served engineer * Mechanical competence * Legislative awareness * Health and Safety regulations including Legionella. * Excellent communication skills * Leads by example * Numerate and financially aware | | | |
| CORE COMPETENCIES, ATTRIBUTES & BEHAVIOURS FOR SUCCESS | | | |
| **Competency** | **Descriptors** | | |
| Values People | *Demonstrates the belief that people are our most important asset and central to the success of the organisation. Everybody should be treated with dignity and respect at all times.* | | |
| Customer Focus | *Demonstrates the understanding that the satisfaction of our internal and external customers is the foundation of our success* | | |
| Collaborative Team Working | *The willingness to act as part of a team and work towards achieving shared objectives through adopting best practice in line with PQP and Federalism.* | | |
| Flexibility & Adaptability | *The ability to change and adapt own behaviour or work procedures when there is a change in the work environment, for example as a result of changing customer needs.* | | |
| Initiative & taking ownership | *Steps up to take on personal responsibility and accountability for tasks and actions in line with PQP and Federalism.* | | |
| People Management | *The ability to understand people and their motivations, build good relationships with them and help them unlock their potential.* | | |
| Empowering others | *Creates an environment where people feel required and enabled to take ownership and responsibility.* | | |
| Coaching for performance | *The ability to help others achieve more through two-way feedback, clear direction and enabling.* | | |
| Analysis & Planning | *The ability to take a range of information, think things through logically and prioritise work to meet commitments aligned with organisational goals.* | | |
| Drive for Excellence | *Knows the most effective and efficient processes for getting things done, with a focus on continuous improvement.* | | |