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|  ROLE PROFILE |
| Job title | Senior Product Development Technologist | Date | 02/09/19 |
| Business | Food To Go |
| Department | Commercial |
| Location | Leicester  |
| ROLE SUMMARY  |
| The Senior Product Development Technologists acts as the link between the Development Chefs, NPD Team and the rest of the business. Their extrinsic knowledge and insight into our customers' needs means that recipes are always in line with customer requirements whilst being technically sound and adhering to internal business requirements such as cost, ingredient requirements etc. Leading internal processes from concept to handover, then acting in a supportive role from concept to launch. |
| REPORTING STRUCTURE |
| Reports to | NPD Manager |
| Direct & indirect reports | N/A |
| Key internal stakeholders | CommercialCategoryOperationsProcessTechnicalFinanceNPD Buyer / Packaging Technologist |
| Key external stakeholders | Relevant Retailer/Coffee Shop – Tesco/Costa/Waitrose/Starbucks/CoOp/ Urban Eat |
| KEY ACCOUNTABILITIES AND RESPONSIBILITIES  |
| * Co-ordinate and deliver site development activity – product submissions, panels, new launch reviews.
* Head up and facilitate the NPD meetings and feasibilities / handovers for relevant categories.
* Working closely with the wider team be responsible for ensuring that all products shown to customers have been costed, deliver target margins and approved internally prior to a customer presentation.
* Ensure effective communication between development, technical, process, commercial, purchasing and operations departments.
* Actively is the main point of contact internally on relevant projects.
* Ensure all relevant information is correct and ready for customer presentations
* Fully understand all aspects of the customer in terms of NPD strategies, procedures and structures
* Constantly challenge the norm in order to drive development at Bradgate Bakery forwards.
* Be fully aware of market trends and translate ideas into real actions.
* Support the NPD Manager/ Senior NPD Manager/ NPD Controller in the implementation of new processes and ways of working within the Development Team.
* Support the Process Development Team to ensure that projects follow the Gate Process and match the concept signed off by the customer/business.
* Successfully deputise for the NPD Manager in times of absence from site and where required, attend customer meetings/presentations and be comfortable leading the NPD agenda.
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| QUALIFICATIONS, EXPERIENCE, TECHNICAL SKILLS / KNOWLEDGE |
| * Educated to degree level with a food or related discipline
* Work experience in a relevant field
* Strong Project Management Skills – be able to work on own or as a team
* Self motivator
* Understand the NPD gate process, manufacturing processes and technical implications
* Commitment to continuous improvement
* Build and maintain internal and external relationships
* Basic culinary knowledge
* Strong levels of numeracy
* Strong computer based skills especially Microsoft office and Recipe Professor
* Ability to work flexibly
* Full driving licence required
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| CORE COMPETENCIES, ATTRIBUTES & BEHAVIOURS FOR SUCCESS |
| **Competency** | **Descriptors** |
| Values People | *Demonstrates the belief that people are our most important asset and central to the success of the organisation. Everybody should be treated with dignity and respect at all times.* |
| Customer Focus | *Demonstrates the understanding that the satisfaction of our internal and external customers is the foundation of our success* |
| Collaborative Team Working | *The willingness to act as part of a team and work towards achieving shared objectives through adopting best practice in line with PQP and Federalism.* |
| Flexibility & Adaptability | *The ability to change and adapt own behaviour or work procedures when there is a change in the work environment, for example as a result of changing customer needs.* |
| Initiative & taking ownership | *Steps up to take on personal responsibility and accountability for tasks and actions in line with PQP and Federalism.* |
| Drive for Excellence | *Knows the most effective and efficient processes for getting things done, with a focus on continuous improvement.* |
| Resource Management | *Effectively manages resources and cost drivers to achieve sustainable productivity and profitability.* |
| Technical Expertise | *Has the skills, knowledge and experience required to excel in own area of specialism and the willingness to further grow and develop.* |
| Self-Management | *Uses a combination of feedback and reflection to gain insight into personal strengths and weaknesses, so that own time, priorities and resources can be managed to achieve goals.* |