| **Job Title:** | | **Bradgate Bakery Engineer** | |
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| **Reports To:**  **Site Engineering Managers** | | **Date Prepared: January 2014** | |
| **Job Purpose** | | | |
| Responsibility will focus on planned maintenance when the plant is available and will be proactive in improving the equipment and machinery to deliver Engineering Maintenance and processes to support the manufacturing of sandwiches and salads Bradgate Bakery | | | |
| **Key Responsibilities and Accountabilities** | | | |
| * Recognised Electrical Engineering qualification. * Background in a food manufacturing environment. * Ability to prioritise and work effectively under pressure. * Numerate and literate. * Mature and effective communication skills. * Good interpersonal skills. * Self motivated and proactive approach to work. * Awareness of Health & Safety and other relevant legislation. * Maintain the fabric of the site in accordance with our customers and internal audit standards * Work on BRC and PIU audits to maintain ours and the customers standard * Minimise production breakdowns and downtime and maintain an Engineering strategy that meets the needs of the business both short term and long term increasing equipment and plant efficiency and analysing route cause * Comply with company hygiene/technical procedures and rules to ensure food safety * Liaise with technical functions and communicate engineering activities or work which may impact food safety, manufacturing capability or hygiene * Develop and build good working relationships with cross departments across the site * Any other duties as reasonable requested | | | |
| **Person Specification** | | | |
| **Qualifications** | Educated to time served level or equivalent in an Engineering competence  Have an appreciation of an high care manufacturing standard | | Essential  Desirable |
| **Work Experience** | Previous experience in Engineering Maintenance  Previous experience in the chilled food industry | | Desirable  Desirable |
| **Knowledge** | Good understanding of Statutory requirements and current Legislation | | Essential |
| **Job Skills** | Have excellent communication skills and the ability to feedback progress against agreed plans  A commitment to high quality and continuous improvement and will set the site standards  Have a flair for building & maintaining relationships at all levels, both internally & externally  Have the ability to prioritise and proactively manage multiple tasks whilst working to tight deadlines and costs  Able to work on own initiative or be part of a team, and promoting a proactive engineering department  Self-starter attitude with a professional approach and right first time mentality  Personnel attributes, honesty, reliable, manage change, challenging, commitment, flexible. | | Essential  Essential  Essential  Essential  Essential  Essential  Essential |
| **Computer Skills** | Computer skills are required, with Knowledge of computerised PPM systems | | Essential  Desirable |
| **Literacy and Numeracy** | Be articulate and numerate with basic analytical focus | | Essential |
| **Circumstances** | Ability to work flexibly across 7 days where required to achieve business needs  Home to be within 30 miles of the operating site | | Essential  Essential |