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| **ROLE PROFILE**  |
| Job title | Hygiene Operative | Date | August 2023 |
| Department | Hygiene |
| Location | Trafford Park |
| **ROLE SUMMARY** Summarise in one or two sentences the highlights of the job in terms of its purpose and overall responsibility.  |
| To ensure the hygiene standards are maintained and areas cleaned according to cleaning schedules with all relevant paperwork completed for the jobs. |
| **REPORTING STRUCTURE** |
| Reports to | Shift Manager (dotted line to Hygiene Manager) |
| KEY ACCOUNTABILITIES AND RESPONSIBILITIES  |
| * Ensure assigned areas are cleaned daily in accordance with the cleaning schedules in place.
* Ensure assigned areas are cleaned to the desired standards.
* Assist with plant clean down’s & product changeovers.
* Complete paperwork to ensure compliance to audit standards.
* Complete actions raised through GMP, Retailer, Third party and Pest Control audits.
* Ensure cleaning equipment is clean and suitable for use.
* Ensure correct colour coding equipment is in use.
* Monitor & report any health & safety issues around the site.
* Monitor and report any pest activity around the site.
* As required you will assist/support production in the event of plant stoppages.
* Adhere to Health & Safety rules whilst working in and around the site.
* Ability to work on own initiative (e.g., if area needs cleaning additional to documented schedule).
* Any other tasks as and when required as designated by the Shift Manager/Hygiene Manager
* Will be required to be flexible in hours and shift patterns when required.
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| QUALIFICATIONS, EXPERIENCE, TECHNICAL SKILLS / KNOWLEDGE |
| * At least 1 year’s hygiene experience.
* Worked within a food production facility (Preferred but not essential as training will be provided)
* Basic Food hygiene.
* COSHH Chemical awareness (training will be provided).
* Manual handling awareness (training will be provided).
* A highly motivated, determined, and enthusiastic.
* Ability to work well as part of a team.
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